

## **Service Unit Positions and Role Description**

### **Day Camp Director**

Recruits and leads the day camp staff to host a day camp. This position requires the ability to manage volunteers, conduct meetings, complete safety and logistical information deadlines and motivate girls and adults.

### **Day Camp Business Manager**

Works closely with the Day Camp Director to manage the budget, verify that all forms are completed in a timely manner and provide support to the day camp staff.

### **Service Unit Manager**

Leads the service unit by providing coaching and motivation for service team volunteers, troop leaders, parents/caregivers and girls. This position requires the ability to conduct meetings and complete safety and logistical expectations, including meeting deadlines.

### **Service Unit Business Manager**

Works closely with the Service Unit Manager to manage the budget, verify that all forms are completed in a timely manner and provide support to the service team.

### **Event Consultant**

Oversees the creation, marketing, and execution of service unit events designed to meet the needs and interest of girls and further the Girl Scout mission.

### **New Leader Liaison**

Builds a relationship with new leaders to help them to feel connected with their service unit, and shares service unit information needed to be successful and confident in their first year.

### **Recognition Chair**

Ensures that volunteers feel supported, recognized, and appreciated on a regular basis.

### **School and Community Liaison**

Connects the staff recruiter to opportunities in the community and schools to bring prospective families to Girl Scouts.

### **Service Unit Product Program Manager – Cookies**

Provides leadership for the service unit during the annual Cookie Program.

### **Service Unit Product Program Manager - Cookie Cupboard**

Facilitates ongoing cookie distribution for the service unit during the annual Cookie Program.

### **Service Unit Product Program Manager – Fall Product**

Provides leadership for the service unit during the annual Fall Program.

### **Troop and Program Consultant**

Provides support and guidance to troop leaders on troop management, program content, and badge activities.